

RULES FOR CD-11 ELECTION TO FILL MEMBER VACANCIES

Adopted July 17, 2023

1. Any Democrat who resides in the 11th CD and in Fairfax County may run for the open seat corresponding to the person's gender identity. Non-binary persons must select which seat they will run for. Elections will be conducted separately but concurrently for the male and female seats.
2. The chair shall appoint a member of the committee [Dan Press] to serve as Election Chair. The Secretary shall serve as Secretary.
3. Self-nomination, or a nomination with acceptance by the candidate, shall be received by the Election Chair. All nominations other than self-nominations shall be by members of the Committee. Nominations and acceptances must be sent in writing to the Election Chair by email to dpress@chung-press.com with a copy to the Secretary at heidiknit@yahoo.com **no later than 7:30 P.M. EDT on August 14, 2023.**
4. Vacancy announcements with links to these rules shall be distributed publicly as follows:
 - Email with notice to CD11 city/county chairs and DPVA secretary by July 24, 2023. An additional request will be made to the Fairfax County Democratic Committee that this information be shared widely using its communication platforms, and particularly to those in the 11th CD.
 - Add vacancy announcement to 11th CD website by July 30, 2023.
 - Send an email to 11th CD MailChimp list (includes attendees of last convention) by July 30, 2023.
 - Submit press release to the Washington Post by July 30, 2023.
5. Each candidate may submit one one-page Candidate Statement in pdf format to the Election Chair by 7:30 P.M. EDT on August 14, 2023. The statements will be circulated together to the members of the Committee.
6. The election will be conducted in two phases. The caucus of Fairfax County members will make a nomination (for each vacancy) to the remaining members of the full committee. The remaining members of the full committee will then vote on the election of the new members, per the Virginia Party Plan.
7. Balloting for the Fairfax County nomination will be done on electionbuddy.com, a commercially available electronic platform. Notices will be sent by email to each remaining Committee Member from Fairfax County to the address on the Committee's roster, with each vote receiving a unique ballot identifier.
8. Each remaining voting member of the Committee from Fairfax County as of the date balloting opens shall have one vote. If there is only one candidate for a position, the vote will be yes or no and shall require a majority of those voting. If there are two candidates, the winner shall be the candidate with the most votes. If there are more than two candidates, ranked choice voting shall be used, with the lowest vote recipient's votes redistributed to the next choice until a candidate has a majority of the votes cast. Abstentions or exhausted ballots count as non-votes. In the event of a tie, the County Caucus will nominate both to the full Committee.
9. Voting shall not be by secret ballot. The software shall be set so that no votes or results are visible to anyone including the election chair until the close of voting, but in accordance with

Democratic Party rules, votes of committee members shall be available upon request after the election.

10. Balloting shall open on August 21, 2023 at 1:30 p.m., for a period of six hours, closing at 7:30 pm, prior to the 8:00 pm commencement of the regularly scheduled meeting. The votes shall be tallied upon closing of balloting and the results reported to the committee at the start of the regularly scheduled meeting.
11. The remaining members of the 11th CDDC at its August 21, 2023 meeting will consider the nominations from the remaining members of the Fairfax County delegation, if recommendations were made, and shall select a member to fill each vacancy by majority vote of remaining members present [in person or by zoom]. The full committee is not bound by the County Caucus vote.