

11TH CONGRESSIONAL DISTRICT DEMOCRATIC COMMITTEE OF VIRGINIA

2024 CONVENTION CALL

1. **Call.** Pursuant to the authority provided by the Virginia Democratic Party Plan (“Party Plan”) and the 2024 Call to the Democratic Party of Virginia State Convention, the 11th Congressional District Convention will convene at 10:00 a.m. on Saturday, May 11, 2024, at the **Jackson Middle School Cafeteria, 3020 Gallows Rd, Falls Church, Virginia 22042.**

2. **Incorporated Documents.** All appropriate provisions of the Virginia Democratic Party Plan, the Virginia Delegate Selection Plan for the 2024 Democratic National Convention, and the Call to the 2024 Virginia State Democratic Convention are incorporated into this Call by reference and made a part hereof.

3. **Purpose.** The purpose of the 11th Congressional District Convention shall be:
 - A. To select Eight (8, 4 Male and 4 Female) delegates and one (1, Female) alternate to the 2024 Democratic National Convention; (*details in Section 8*)

 - B. To select a presidential elector representing the 11th Congressional District in the 2024 general presidential election; (*details in Section 9*)

 - C. To conduct such other business as may properly come before the Convention.

4. **Selection of District Convention Delegates and Alternates.**

The delegates and alternates to the 11th Congressional District Convention shall also be the delegates or alternates to the State Democratic Convention to be held **June 22, 2024** at the **Greater Richmond Convention Center, Grand Ballroom, 403 North Third Street, Richmond, Virginia 23219**. The State Convention shall continue until all business set forth in the 2024 State Convention Call and any subsequent agenda to be provided by the Convention Rules Committee has been completed.

Delegates and alternates to the 11th Congressional District Convention and the State Democratic Convention shall be those elected by city, and county caucuses beginning at **12:00 noon on Saturday, April 20, 2020, or on April 22, 2020 beginning at 7:30 p.m.**, at the option of the respective committee.

Pursuant to the Call to the State Convention, each county and city Democratic Committee shall meet to determine the day and time (April 20, 2024 at 12:00 noon or April 22, 2024 at 7:30 pm), and location of the caucus, the type of caucus (assembled or unassembled), the method of selecting alternate delegates, local committee voluntary administrative fees (if any), and the apportionment of delegates and alternates among the electing units, if applicable, and shall advise the State Party headquarters of such information no later than March 14, 2024.

The caucuses may be assembled or unassembled. Localities having unassembled caucuses may provide an opportunity for voters to appear in person and cast an absentee ballot to be counted in the final totals for delegates and alternates in such caucuses. Such absentee voting may be scheduled for Thursday, April 18, 2024, beginning at 7:00 p.m. and ending at a reasonable time. The day and time for beginning and ending of such absentee voting and the location shall be stated in the Call for the caucus and shall be publicized under the Affirmative Action provisions of the Delegate Selection Plan. The chairs of committees exercising this option of absentee voting shall ensure that sites are fully staffed to serve the voters as well as ADA accessible, properly supervised, information materials and ballots provided, declaration forms available, and that voted ballots are secured and properly counted in the caucus voting totals.

5. Allocation of District Convention Delegates and Alternates.

Delegates and alternates elected at county or city caucuses or convention shall serve as delegates and alternates to both the Congressional District and State Convention (“State Delegates and Alternates”). There shall be elected 2,000 State Delegates and 500 State Alternates to the State Convention. The apportionment of State Delegates and Alternates among counties and cities is detailed in the State Convention Call, as determined by the State Central Committee, based on a formula giving equal weight to population and to the average of the Democratic vote for President in 2020, for Governor in 2021, and for U.S. Senator in 2022.

The 11th Congressional Democratic District apportionment is 208 delegates and 52 alternates to the 2024 11th Congressional District Convention and to the Virginia State Democratic Convention, allocated as follows:

Fairfax County	202 Delegates, 50 Alternates
City of Fairfax	6 Delegates, 2 Alternates

6. Rules for the 11th District Convention Delegate Selection.

- A. **Participation and Access:** Participation in Virginia’s Democratic delegate selection process is open to all registered voters who wish to participate as Democrats. All meetings shall be open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, economic status, philosophical persuasion or disability, and all meetings should be publicized fully. Each county and city committee shall comply with the Affirmative Action, Outreach and Inclusion Plan action provisions of the Virginia Delegate Selection Plan.
- B. **Filing.** Any Democrat wishing to be a delegate or alternate to the 11th Congressional District Convention and to the State Convention must file a certificate of candidacy with the Chairperson of the local county or city Democratic committee, the magisterial district chairs in Fairfax County or a designated representative, by the filing deadline. To encourage participation by youth in the delegate selection process (and pursuant to state law), any individual who will have turned 18 by the date of the general election will be allowed to participate in the delegate selection process.

The pre-filing deadline for State Delegate and Alternate candidates shall be 5:00 p.m., Saturday, April 13, 2024, for caucuses held on Saturday, April 20, 2024. The prefilling deadline will be Monday, April 15, 2024 at 5:00 p.m., for caucuses held on Monday, April 22, 2024. The county or city committee will determine whether State Alternates shall be elected separately from State Delegates, or whether the Alternates shall be those persons with the **next highest number** of votes after the persons with the higher number of votes have been elected State Delegates. Any Democrat wishing to run for one of the Democratic National Convention Delegate or Alternate slots or Elector to be selected at the 11th District Convention must file a certificate of candidacy by Friday April 26th, 2024 at 5 pm with the Chair of the 11th Congressional District Democratic Committee (with a copy to the State Party Chair at Chair@vademocrats.org), and as outlined in Section 8 of this Call.

*Manisha Singh, Chair
11th Congressional District Democratic Committee
2181 Sandburg st
Dunn Loring, VA 22027*

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Only those delegate candidates who have filed by the deadline will appear on the ballots distributed at the caucuses.

- C. **Declaration.** The certificate of delegate candidacy shall include an affirmation that the person is registered to vote in the jurisdiction holding the caucus; is a Democrat; does not intend to support any candidate who is opposed to a Democratic nominee in the next ensuing general election; is not a member of any other political party; and has not participated and will not participate in the nominating process of any other political party for the 2024 elections. Any person attending a caucus, before participating in that meeting, shall sign a standardized declaration form, stating that he or she is a Democrat; does not intend to support any candidate who is opposed to a Democratic nominee in the next ensuing election; is not a member of any other political party; has not participated and will not participate in the nominating process of any other party for the 2024 Presidential election; and is a registered voter in such jurisdiction.
- D. **Candidate Preference.** Each person pre-filing must designate a Presidential candidate preference. Only persons designating Presidential candidates receiving 15% of the votes in the March 5th, 2024 Presidential Primary as their Presidential candidate may be elected as State Delegates or Alternates. Only those Presidential candidates receiving at least 15% of the 11th district vote in the March 5, 2024 Presidential Preference Primary shall receive delegates and alternates
- E. **Voluntary Administrative Filing Fee.** There will be a voluntary State Convention fee of \$25.00 for each candidate for State Convention and District Convention Delegate and Alternate. The fee, collected by the local city/county committees, is distributed as follows: \$10 to DPVA; \$10 to local city/county committee; \$5 to 11th CD Committee. Each county or city chair shall send one check to the State Party and one check to the 11th Congressional District Chair containing each entity's portion of the voluntary filing fees. **No person shall be denied the right to participate in the delegate selection process due to nonpayment of the voluntary administrative fee.**
- F. **Method of Election and Fair Reflection of Candidate Preference.** Each county/city democratic committee shall be responsible for choosing the method for selection of delegates and alternates, consistent with the procedures of the Delegate Selection plan, state, and district calls. Such delegate selection process shall ensure fair reflection of candidate preference as provided by the Delegate Selection Plan.
- G. **Certification of State Convention and District Convention Delegates and Alternates.** Within five days after each caucus, each county and city Democratic Committee Chair shall provide the Chair of the 11th Congressional District Democratic Committee and the State Democratic Party with a certified list of delegates and alternates including the name, address, telephone number, fax number and/or e-mail address (if available) and candidate preference of each delegate.
- H. **Caucus Cancellation.** Caucuses in which delegates and alternates are to be elected on separate ballots may be cancelled provided the number of individuals filed for delegate does not exceed the number of delegates to be elected and the number filed for alternate does not exceed the number of alternates to be elected.

- I. **Vacancies.** Any Vacancies occurring in the delegation after the caucus election and certification of delegates may be filled pursuant to Section 15.9 of the Party Plan. [15.9 Any vacancy occurring in the delegation after the caucus election shall be filled by the delegation. Such action may be done prior to the district or state convention at a scheduled and publicized meeting. Alternatively, it may be done by a majority of the delegation at the district or state convention. Alternates should first be moved to the position of delegate and additional alternates elected. The newly elected alternates must be of the same gender and candidate preference as the delegates they replace.]
- J. **Rules and Notice.** Each county and city Democratic Committee within the 11th Congressional District shall establish rules for its caucuses in conformity with this call, the State Party Plan, the Virginia Delegate Selection Plan, and the 11th Congressional Call to Convention.
- K. **Expenses.** Each individual Delegate or alternative, whether to the Democratic National Convention or to the Democratic Party of Virginia State Convention, shall be responsible for covering their own costs associated with travel. Neither the 11th District Committee nor the Democratic Party of Virginia will cover any such costs. Virginia law provides for the pay of presidential electors at a rate of \$50 per day, plus mileage. (Va. Code Ann. § 24.2-205.)

7. District Convention Rules and Committees.

The District Convention shall be governed by the rules developed by the temporary Rules Committee and rules developed by the permanent rules committee and adopted by the Convention.

The 11th District Democratic Committee Chair shall appoint the members of the temporary Committees on Credentials and Rules. Each Committee shall be composed of no more than 10 members (members of the temporary committees do not have to be voting members of VA 11th CDDC or a Delegate to the convention, but must be residents of 11th CD).

The District Convention shall elect Permanent Committees on Credentials and Rules. Each committee shall be composed of no more than 10 members. The membership of the Permanent Committees shall represent each City and County in the 11th CD.

8. Rules for Selection of National Convention Delegates.

The 11th District Democratic Convention shall elect eight delegates to the 2024 Democratic National Convention. Four delegates shall be female and four delegates shall be male. The Convention shall elect one female alternate. **In the case of gender non-binary delegates, they**

shall not be counted as either a male or female, and the remainder of the delegation shall be equally divided.

Pursuant to the Delegate Selection Plan provisions, only those Presidential candidates receiving 15% of the vote qualified in the March 5th, 2024 Democratic Presidential Preference Primary are entitled to Delegates, and therefore all National Convention Delegates and Alternates shall be pledged accordingly.

Persons wishing to be elected as a District-level Delegate or Alternate to the National Convention or as a congressional district Presidential Elector should file with the 11th Congressional District Chair (and with a copy to the State Party Chair) fifteen (15) days prior to the Congressional District Convention, or by Friday, April 26th, 2024, before 5:00 p.m. Each individual filing must contain a Presidential preference. The 11th District Democratic Convention shall not permit Slates. Individuals are allowed to campaign as a group but will not be formally recognized as a group on the ballot.

Election of State Delegates and Alternates shall be conducted as provided in the Delegate Selection Plan. Ballots used in county and city caucuses shall be by Presidential preference. The stated Presidential preference shall be binding at the Congressional District and State Conventions for all elected delegates and alternates and shall prevail in all caucuses and voting for National Delegates and Alternates. Slates shall not appear on convention ballots.

Only those State Delegates elected through the county and city caucuses shall be eligible to vote for members of the Democratic National Committee and Presidential Electors at the State Convention.

The 11th Congressional District Democratic Chair shall certify in writing to the State Democratic Chair the election of the district's national convention delegates and alternates within 24 hours of their election.

9. Rules for Selection of the Presidential Elector.

The District Convention shall elect one person to serve as Presidential Elector representing the 11th Congressional District. Such person shall be pledged formally and in good conscience to the election to the Democratic Presidential and Vice-Presidential nominee. All candidates for Presidential Elector shall file statements of candidacy with the 11th Congressional District Democratic Chair by Friday, April 26th, 2024 before 5:00 pm. All statements of candidacy shall include an affirmation that the person is registered to vote in the 11th Congressional District; is a Democrat; does not intend to support any candidate who is opposed to the Democratic Presidential nominee in the next ensuing general election; and is not a member of any other political party.

Unless otherwise determined by the District Convention, voting for Elector shall be by written ballot and the candidate obtaining a majority of the vote shall be elected.

10. Rules for Nomination of Members of the State Democratic Convention Rules and Credentials Committees.

The 11th Congressional District Democratic Committee shall nominate one (1) member to the state temporary credentials committee, one (1) member to the state temporary rules committee, and one (1) member to the state temporary resolutions committee.

Filing Locations:

All papers to be filed with the Chair of the 11th District Democratic Committee shall be filed with the chair:

Manisha Singh, Chair

11th Congressional District Democratic Committee

2181 Sandburg st

Dunn Loring, VA 22027

Email Address – manishamsingh@gmail.com Phone: 734-645 8504

All papers to be filed with the State Democratic Party or its Chair shall be filed with the Democratic Party of Virginia, Truist Building, 919 East Main Street, Suite 2050, Richmond, Virginia 23218, Telephone: 804-644-1966 (or toll-free 1-800-322-1144) Fax 804-343-3642), or through electronic means as provided by the Democratic Party of Virginia.